

Share a base

- Table of contents
- To Share a Base

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- 1. On the **base**, click the **three dots (more options)**.
- 2. Choose Share.
- 3. Enter the **email addresses** of the collaborators.

4. Select the **permission level** (Manager or Editor or Viewer).

Base Manager - Can edit records, fields, tables, and views. Share & download base. Also, manage the base users. **Base Editor** - Can edit records, fields, tables, views and download base.

Base Viewer - Access only to read and download the base

5. Add a message on the comments section, if any and click the **Share button**.

Click here to read more on the Share Base functionality & User Permission Levels.

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