

## **Import using URLs**



To import files from URL links:

1. Click + **ADD BASE** at the top of the *Bases listing* page, where all the bases in your workspace appear.

<b>*</b>		Q Find a base
$\equiv$ Marketing & :	Jª Modified Time V	+ ADD BASE -
Content Planning - 2 Jul 04, 2024	Content Planning Jul 04, 2024	Marketing Campaigns Jul 03, 2024
Content Planning 1 Jun 27, 2024	Budget Planning Jun 19, 2024	High Level Performance Tr Jun 19, 2024

2. Choose **Import** from the dropdown menu.

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					8	Templates	
	Content Planning - 2		Content Planning		Marketing C	Import	
	Jul 04, 2024		Jul 04, 2024		Jul 03, 2024	Empty Base	
					In	nport from other sources	
	Content Planning 1	: .	Budget Planning		G High Level P	Soho CRM	
	Jun 27, 2024	•	Jun 19, 2024		Jun 19, 2024	Spreadsheet.com	

3. From the pop-up menu that appears, choose **URL**.

The star and the formats are xis, xisx, cay, tay, ods, mdb, accdb, xism, ison, iso and wef Upload file size max is 10 MB. A max of 500 columns per table is allowed.		Q Find a base	
	Image: Second state     Image: Second state       Image: Local storage     Image: Local storage       Image: Local storage <th></th> <th></th>		

4. Copy the direct download link and paste it in the box given. Click **Import**.

Import a File from URL     Import a File from URL       Import a File from URL     Import       Import a File from URL     Import       Import a File from URL     Import       Drag and drop files here or choose a file to upload.     Import a file formats are xks, xlsx, csx, tsx, ods, mdb, accdb, xlsm, json, ics and xcf       Upload file size max is 10 MB. A max of 500 columns per table is allowed.     Importa file size max is 10 MB. A max of 500 columns per table is allowed.		Q Find a base	
	Import a File from URL       Fnter direct download link of a file       L       Cancel       Import       Drag and drop files here or choose a file to upload.       Supported file formats are xits, xitsx, csv, tsv, ods, mdb, accdb, xitsm, ison, ics and vef       Upload file size max is 10 MB. A max of 500 columns per table is allowed.		

5. All the tables and fields from your files will then be listed in the pop-up window. Just <u>customize your data</u>, click **IMPORT** in the top-right corner of the pop-up window, and you're all set!

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	1	Kiosk Vendor	1	800	800	800				
	2	Named Sponsor	2	5000	10000	10200	Let's try to add more spon			
	3	Featured Vendor	1	1200	1200	1100				
	4	Program Ads Front Cover	20	800	16000	15000				
	5	Program Ads Back Cover	1	740	740	800				
	6	Program Ads Full Page	20	250	5000	5000				
	7	Program Ads Half Page	60	150	9000	8700				
	8	Program Ads Centerfold	1	500	500	500				
	Re	ecords : 10   Fields : 6								