

File Manager

The file manager section allows Admins and Super Admins in Zoho Lens to view and download session recordings and snapshots that were captured during the session. Follow these steps to download session-related files:

• Choose File Manager from the side menu bar.

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Files	File Name	File Size	File Type				
¢ Settings	▶ 686336554.mp4	3.05 MB	Recording		₽	± 1	ĭ
	screenshot-20_December_2019-13-3-25-20.pn	g 44.65 KB	Screenshot				
	screenshot-20_December_2019-13-3-27-406.p		Screenshot				
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	On Demand Lens session #957730381 Dec 20, 2019	Customer : olivia@zylker.com Technician : jonathan@zylker.com		4	۵	2 Files	•

- Choose the session you want to download the recording or the snapshots from using metrics such as the session ID, guest name, and technician name.
- Click $\overline{\square}$, \checkmark , or $\overline{\square}$ to rename, download, or delete a file.
- You can also choose to download or delete all files related to a session by clicking ⊥ or □ next to the session.

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	File Name	File Size	File Type		
	▶ 686336554.mp4	3.05 MB	Recording		₫ ¥ @
	screenshot-20_December_2019-13-3-25-20.p	ng 44.65 KB	Screenshot		
	screenshot-20_December_2019-13-3-27-406.	png 71.57 KB	Screenshot		
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