

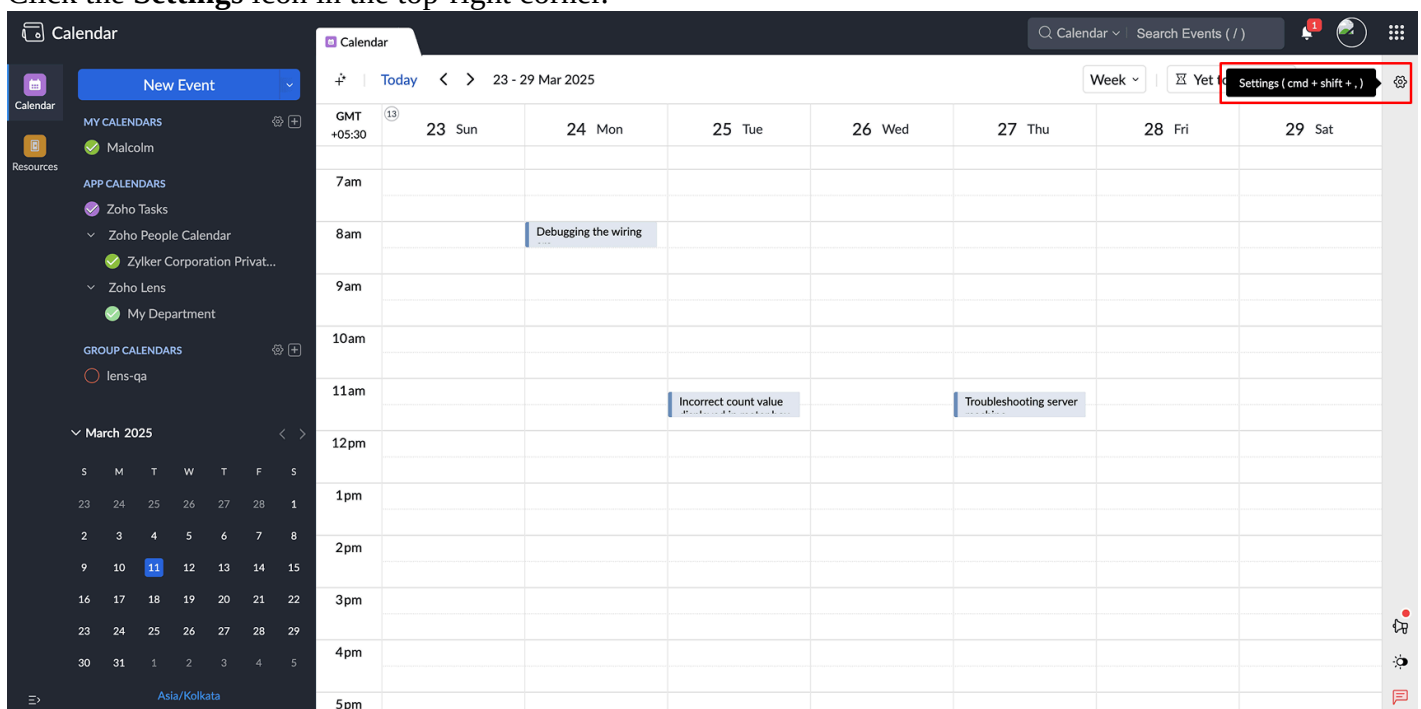
Calendar Integration

Tracking remote assistance sessions can be challenging, especially when managing multiple sessions. Integrating Zoho Lens with Zoho Calendar ensures that all your scheduled remote assistance sessions are synced automatically, helping you stay organized and never miss a scheduled remote session.

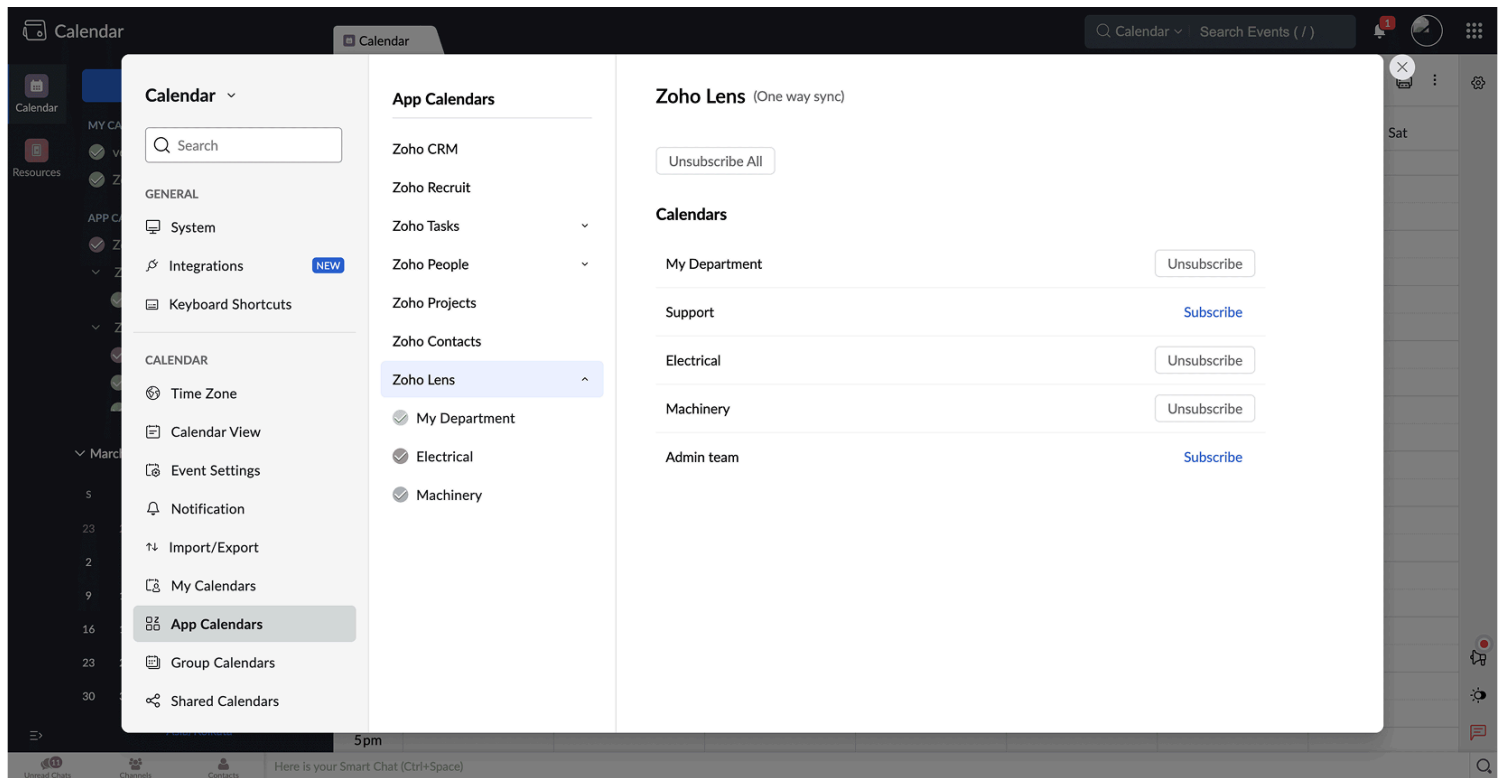
- **Automatic scheduling** of remote sessions in your calendar.
- **Timely reminders** to keep you informed of upcoming sessions.
- **Enhanced organization** by preventing scheduling conflicts.
- **Improved customer experience** with punctual, hassle-free support.

How to integrate Zoho Lens with Zoho Calendar

1. Log in to your **Zoho Calendar** account
2. Click the **Settings** icon in the top-right corner.

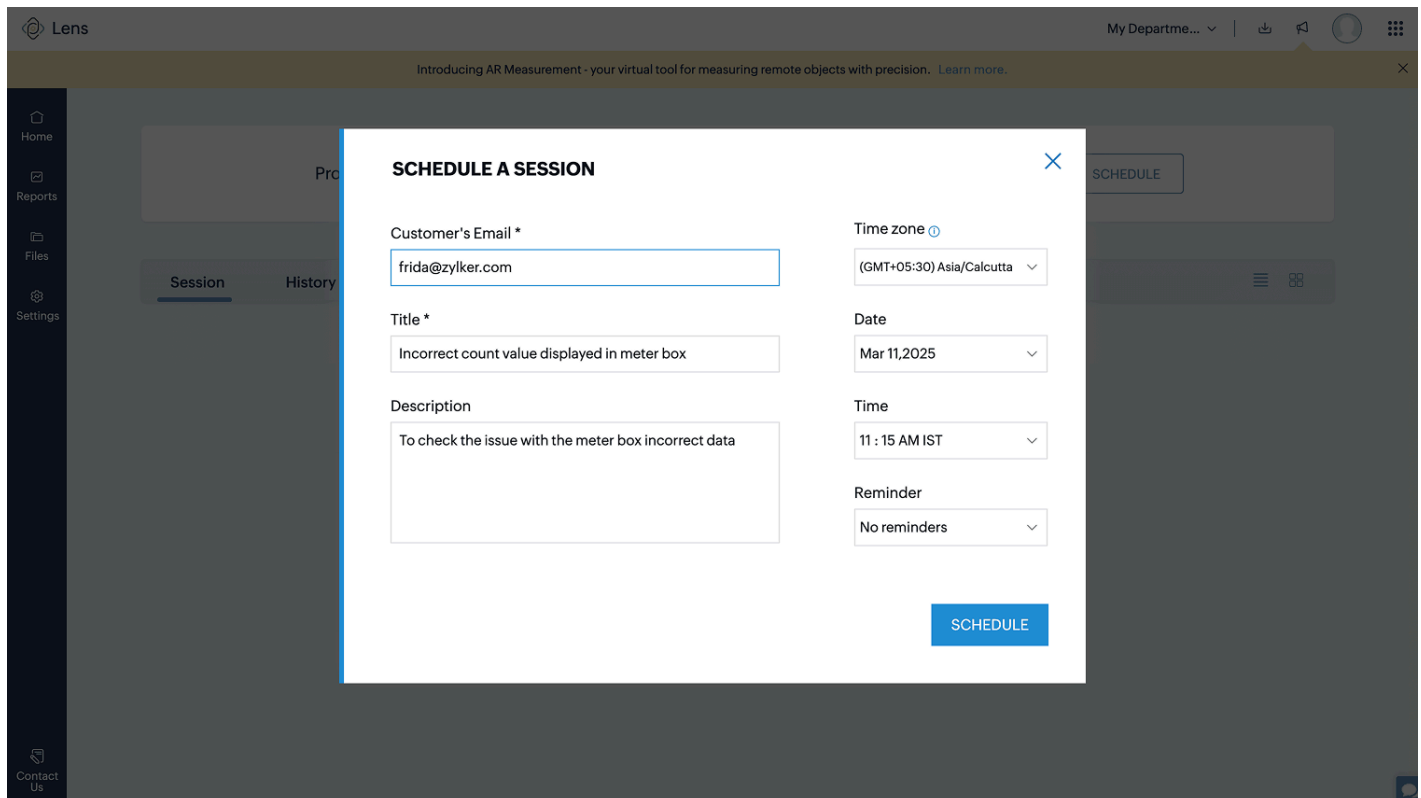


3. Under *App Calendar*, select **Zoho Lens**
4. Click **Subscribe** to the required **department** to sync sessions scheduled from that department.
5. Once subscribed, Zoho Lens sessions will be added to your Zoho Calendar automatically for seamless scheduling.

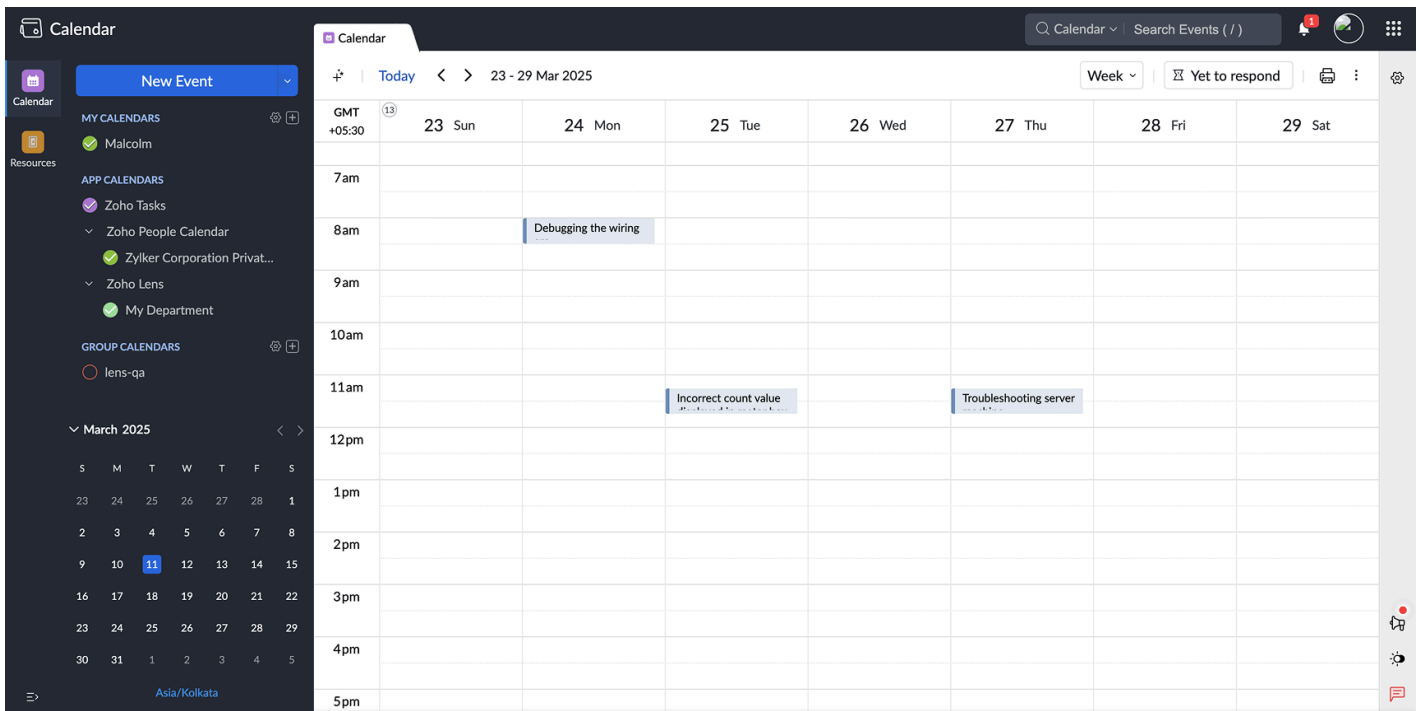


How to schedule sessions in Zoho Lens

1. Log in to your **Zoho Lens** account and click **Schedule a Session**.
2. Enter the session details like the Customer's email address, session title, and description.
3. Select the **Date and Time** and set **Reminder** for the session.



4. Click **Schedule**. The session will be added to your **integrated calendar** automatically if you have subscribed to Zoho Lens in Zoho Calendar.



5. Click the session title on the scheduled date to view all relevant session details at anytime.

