Zoho Corporation

# **Privacy Settings**

You can configure your privacy settings to manage the data that is collected and stored in Zoho Assist. Privacy settings let you consent to data gathered and processed from third-party services, limit usage through role-based access for users, receive breach alerts, and delete information pertaining to specific users in your organization.

- Consent
- Data Protection
- Breach Notification
- <u>Right to Erasure</u>

## Consent

As an Admin, you can decide when, how, and why data should be gathered and processed in Zoho Assist. You can set up permissions for whether your data can be accessed from third-party services such as Zendesk, ServiceNow, and Google for integration with those services. You can revoke given permissions at any time.

- 1. Go to **Settings** and choose **Privacy Settings** below **Security & Compliance**.
- 2. Click the edit symbol to modify the given consent.

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		integrity and connucl	inanty is our responsibility. C	oningure your ODT K pri	acy settings below. L	LARNMORE		
		Consent Data Prot	tection Breach Notificatio	on Right to Erasure				
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		privacy You can se	t up permissions regarding in	nporting contacts and ac	cessing data from thir	d-party		
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# **Data Protection**

Manage your data privacy and security using the Data protection settings. Set up user confirmation before initiating an unattended access session, provide limited access to data by assigning roles to users in your organization, and customize notification messages for your customers.

- 1. Go to **Settings** and choose **Privacy Settings** below **Security & Compliance**.
- 2. Choose the tab **Data Protection**.
- 3. Click the settings symbol below **User Confirmation** to show a session confirmation at the remote end.
- 4. Click the settings symbol below **Role-based Access** to modify roles assigned to users, grant privileges to conduct remote support and unattended access sessions, and to modify computer groups assigned to users in your organization.
- 5. Click on **Settings** given below **Confirmation Prompt** to enable/disable the prompt or to customize the confirmation message to be shown to your customers before initiating any action.

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Q Search	Privacy Settings Action Log Viewer	Privacy Settings				
Organization General	Two-factor Authentication Data Cleanup	Zoho Assist will make sure your personal data is collected, stored and used only for the purposes that are defined by you.Mainta integrity and confidentiality is our responsibility. Configure your GDPR privacy settings below. LEARN MORE	ining your	ır		
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Unattended		Configure the settings given below to provide limited access to users, set up user confirmation message, and to customize notification messages.	IMORE			
Security &		> User Confirmation Not	Configured	d		
Compliance		> Role-based Access	Configured	d		
Integrations		<ul> <li>Confirmation Prompt</li> <li>Partially</li> </ul>	Configured	d		
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		File Transfer Config	ured 🔅			
		Screenshot Not Config	ured 🔅			
		Remote Print Config	ured 🔅			
		Clipboard sharing Not Config	ured 🔅			
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		Technician Info box Not Config	ured 🔅			
		Blacken Screen Config	ured 🔅			
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# **Breach Notification**

Configure your settings to receive breach alerts if critical information is compromised in a breach. By default, the Super Admin will be notified within 72 hours through email. Breach alert can even be emailed to users of your choice.

- 1. Go to Settings and choose Privacy Settings below Security & Compliance.
- 2. Choose the tab **Breach Notification.**
- 3. Click Add Email Address to include users to receive the breach alert.



# **Right to Erasure**

You can choose to remove all data relating to a given user including their name, email address, action logs, and usage reports saved within your organization, using these settings.

- 1. Go to **Settings** and choose **Privacy Settings** below **Security & Compliance**.
- 2. Choose the **Right to Erasure tab**.
- 3. Click **Remove User**. Click the delete symbol to remove the user from your organization.
- 4. Click on **Settings** below **Anonymize Personal Data** to anonymize personal data that is older than the specified number of days. Click on the checkbox **Repeat daily** to repeat the process on a daily basis.
- 5. Click on **Delete and Anonymize Now** below **Anonymize Personal Data** to anonymize all the personal data that is stored within Zoho Assist till date.

ZOHO	Assist ~ Remote Supp	port Unattended Access Live Camera Assistance Reports Settings	🌆 My Department 🛛 📩 📢
Q Search	Privacy Settings	Privacy Settings	
Organization Organization	Two-factor Authentication Data Cleanup	Zoho Assist will make sure your personal data is collected, stored and used only for the purposes that are defined by you.Maintaining your integrity and confidentiality is our responsibility. Configure your GDPR privacy settings below. LEARN MORE	
Remote support		Remove all data relating to a given user including name, email address and usage reports, saved within your organization.	
Unattended Access Security & Compliance		Anonymize Personal Data Anonymize personal data such as technician's IP address, customer's email address, and customer's IP address that is stored in Zoho Assist by modifying the given settings. Settings Delete & Anonymize Now	
		Zoho Assist does not retain any data other than your email ID and name without your consent. You can reassign or even delete the existing user accounts by modifying the user settings. Remove User	
		Zoho Assist does not hold Reports and Action Log Viewer data beyond the predefined time period. Set Retention Period	

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