


Downloading Signer Field Data for Documents Sent to Bulk Recipients

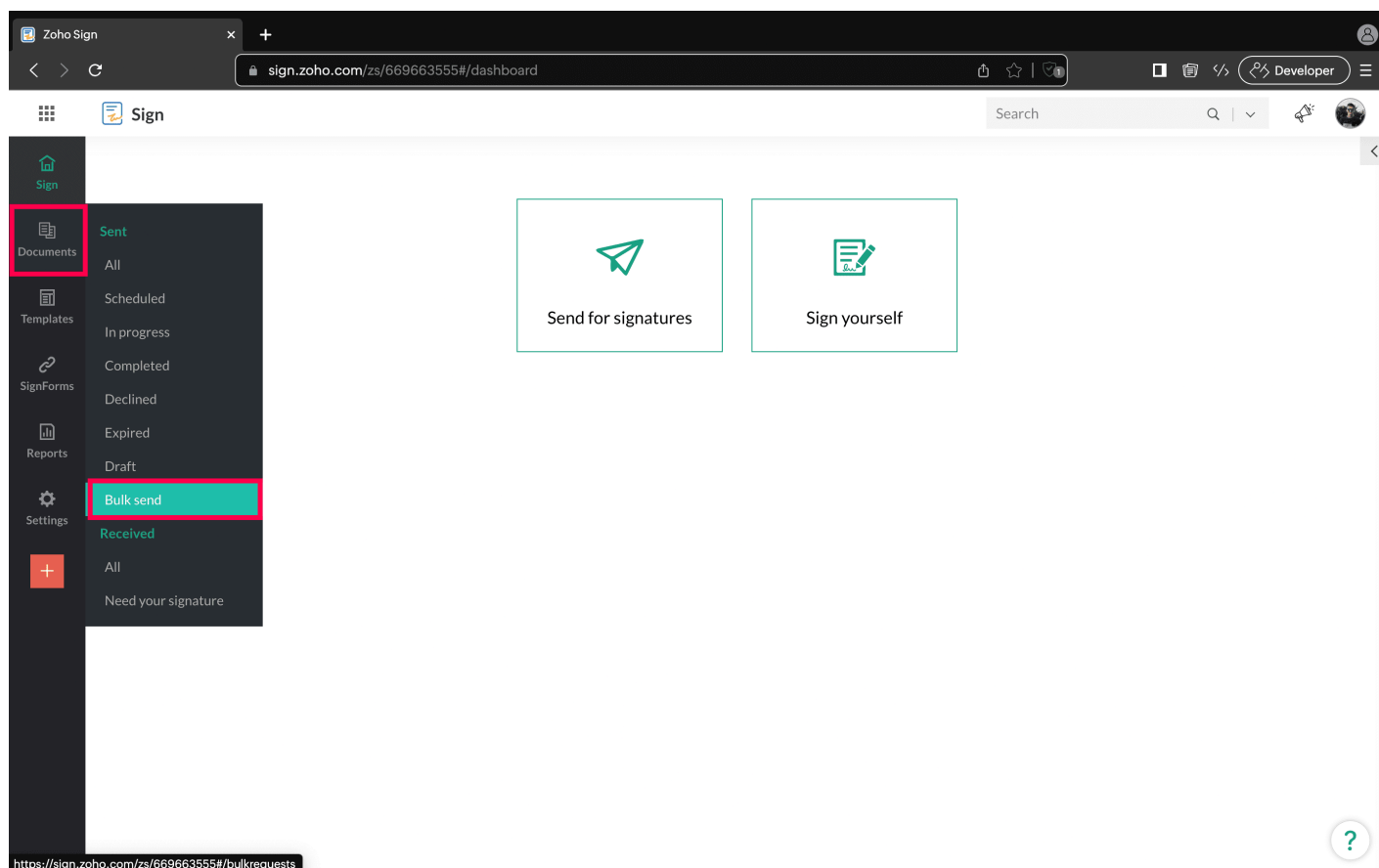
Zoho Sign now lets you download the signer field data for documents sent to bulk recipients for use elsewhere.

For example, an HR professional sending offer acceptance letters to selected candidates might want to record a specific field data like joining date from the signed documents, for official purposes. In this case, they can simply download the signer field data of the document sent to recipients in bulk, instead of visiting every single document to collect the data.

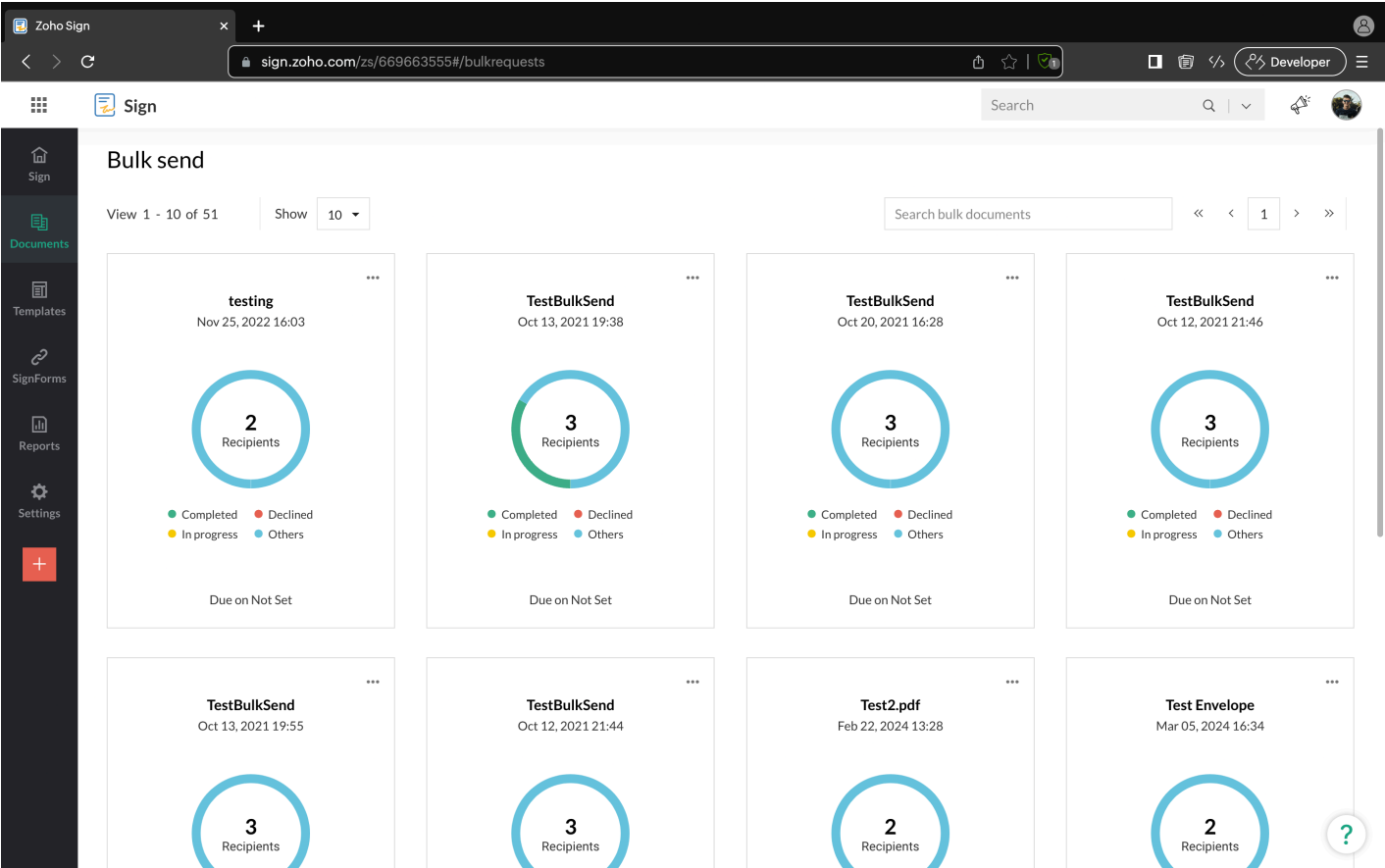
 **Note:** The signer field data will be downloaded in the CSV file format.

How to download signer field data for documents sent to bulk recipients:

1. From your Zoho Sign dashboard, hover over Documents in the left-navigation pane and select **Bulk Send**.



2. Select your desired document.



3. Click **Download field data** to download all the signer field data in a CSV file.

