



# Calendly

## What is Calendly?

Calendly is a customizable scheduling app that works on all devices. With features like time zone detection, round robin meeting allocation, and calendar integration, you can simplify the scheduling process.

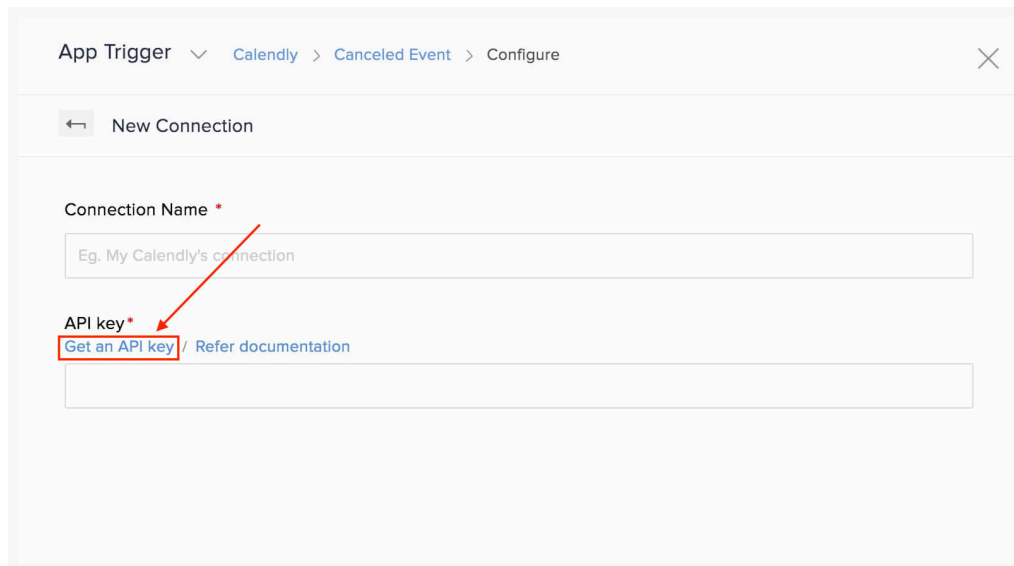
## How to connect your Calendly account to Zoho Flow

1. Select the required trigger and click **Next**.
2. If there are no other Calendly connections in your account, click **Connect**. Otherwise, click **New connection**.

A screenshot of the Zoho Flow configuration interface. At the top, a breadcrumb trail shows 'App Trigger' > 'Calendly' > 'Canceled Event' > 'Configure'. Below this, the trigger is identified as 'Canceled Event' with a description: 'Triggers when an invitee cancels a scheduled event'. The 'Connection' field is marked with an asterisk and contains a dropdown menu labeled 'Choose Connection'. A red box highlights a '+ New connection' link next to the dropdown, with a red arrow pointing to it. Below the connection field, the 'Variable Name' field is marked with an asterisk and contains the text 'trigger'.

3. Alternatively, you can create a new connection by navigating to **Settings**, then clicking **Connections**. Click **Create connection** and choose **Calendly**.

4. Enter a connection name and click **Get an API key**.



The screenshot shows the 'New Connection' configuration window for the Calendly app. The window has a breadcrumb trail: 'App Trigger' > 'Calendly' > 'Canceled Event' > 'Configure'. Below the breadcrumb, there is a 'New Connection' header. The main form has two fields: 'Connection Name' with a placeholder 'Eg. My Calendly's connection' and 'API key'. A red arrow points from the 'Get an API key' link to the 'API key' field. The 'API key' field is highlighted with a red box. Below the 'API key' field, there is a 'Refer documentation' link.

5. Copy and paste the API key generated.

6. Click **Authorize** to allow Zoho Flow to access your account.

## API documentation

If you experience any Calendly-related errors in your flows or if you wish to learn more about the Calendly API, the API documentation can be found [here](#).

[Learn how to fix app-specific errors using API documentation](#)

## Triggers and actions available in Zoho Flow

### Triggers

#### Canceled event

Send follow-up emails, update record in CRM, or notify the associated agent on chat when an event is canceled.

#### Scheduled event

Use this trigger to create tasks, send documents to sign, or create a reminder when an event is scheduled.

### Actions

None, for now.

## Common problems

## 1. I'm not able to view the invitee questions I've added in Calendly as variables in Zoho Flow.

The questions you've added and their responses will be available in the *Questions and answers* variable. **`${trigger.questions_and_answers[0].question}`** gives the first question value (E.g.: Phone number), and **`${trigger.questions_and_answers[0].answer}`** gives the first question's response value (E.g.: 123456789).

```
"extended_assigned_to_email": "[REDACTED]",
"event_created_at": "2022-01-28T07:07:12.923947Z",
"event_invitee_start_time_pretty": "11:00PM - Sunday, Jan 30, 2022",
"event_start_time": "2022-01-31T07:00:00.000000Z",
"invitee_created_at": "2022-01-28T07:07:12.939822Z",
"questions_and_answers": [
  {
    "question": "Phone number",
    "answer": "[REDACTED]",
    "position": 0
  },
  {
    "question": "Country",
    "answer": "India",
    "position": 1
  },
  {
    "question": "Preferred language",
    "answer": "English",
    "position": 2
  }
],
```

Similarly, you can fetch the question or response value of any of the questions you've added. For example, to fetch the response of the third question, use **`${trigger.questions_and_answers[2].answer}`**.