



Zoho Corporation

Zoho Projects: An Overview

Zoho Projects is an [online project management software](#) that helps you run your business with ease. It stands as a comprehensive solution to your day-to-day problems in project management and adds value to your business by leaps and bounds.

Here is a video for more insights into Zoho Projects.



What Does Zoho Projects Offer?

We help you plan, track, collaborate, and achieve your business targets with ease. Get started the easy way with a few initial configurations and customization. We have different [subscription plans](#) that cater to organizations of various sizes. We also offer a free plan with 5 users and 3 projects with limited features.

Here are some of the core feature of Zoho Projects.

Planning	Phases , Task lists , Tasks , and Subtasks help you plan work with ease.
Collaboration	Feeds , Notifications , Activity Stream, Wiki (Pages) , Forum , and Chat (Discuss) help you to be on the same page with your peers.
Tracking	Reports and Charts help you track work within and across projects easily.
Productivity	Timesheets , Workload Reports , and Timers help you measure productivity effectively.

Knowledge Management	WorkDrive helps you manage files and collaborate across teams in your portal with ease.
Effective Billing	Invoices and Expenses help you bill projects by hours and staff and manage project billing meticulously.
Issue management	The issues module helps you submit , track , and close bugs in your project.
Integration	Integrate Zoho Projects with Microsoft Teams , ServiceNow , Zendesk , Slack , and many other applications and access data with more fluidity.

Sign Up for Zoho Projects and Create Your Portal

To create a new portal:

1. Navigate to [Zoho Projects Sign Up Page](#).
2. Enter your **Company Name**. This will also be your portal name. Your portal name is unique. If a portal with this name already exists, you will be prompted to enter another name.
3. An email ID can be used to create only one portal. Once you create a portal with your email ID you cannot use the same ID to create a new Zoho Projects portal.
4. Enter your credentials, choose your region, and sign up to create your Zoho Projects portal.



Use cases

Construction: A construction company requires their projects to be managed using an online tool to have a better visibility of their project statuses, check if their project aligns with the budget and also, know that their projects are on track with the estimated project completion date.

Manufacturing: A manufacturing company produces plastic water bottles, plates, glasses and plastic covers. This company undertakes orders in bulk. The orders received from a company can be added as a project in Zoho Projects. You can check the percentage completion of the project at any point in time and the time taken to complete the project.

Software/ IT: A website development company undertakes orders to create websites for companies. Creation of a website involves multiple phases, such as Research and planning, design and layout, content creation, development and coding, testing and launching of the website. These can be added as phases, and each phase involves multiple tasks, which also can be tracked using Zoho Projects.

More Reads

[Help Guide](#)

[Create a project](#)

[Create a phase](#)

[Create a task list](#)

[Create a task](#)