



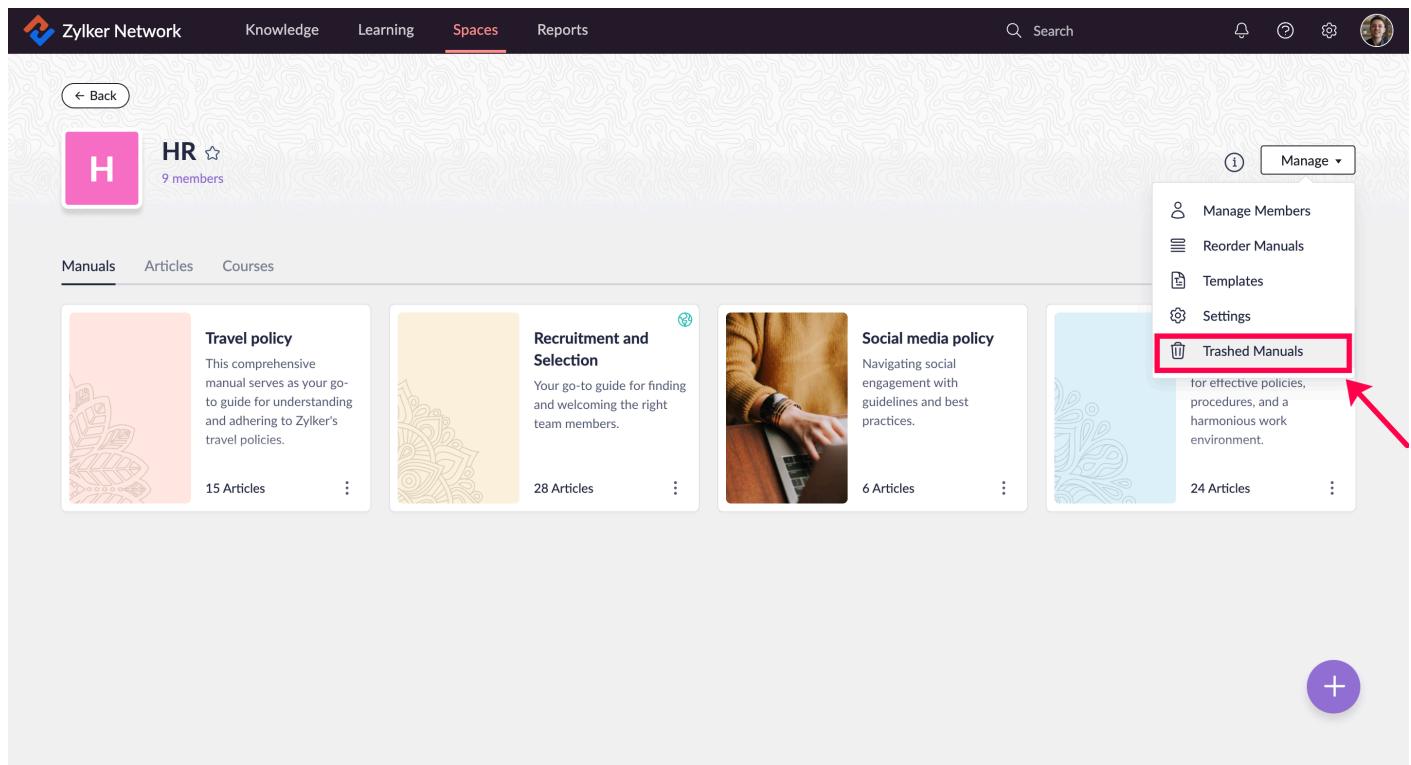
Zoho Corporation



# Trashed Manuals

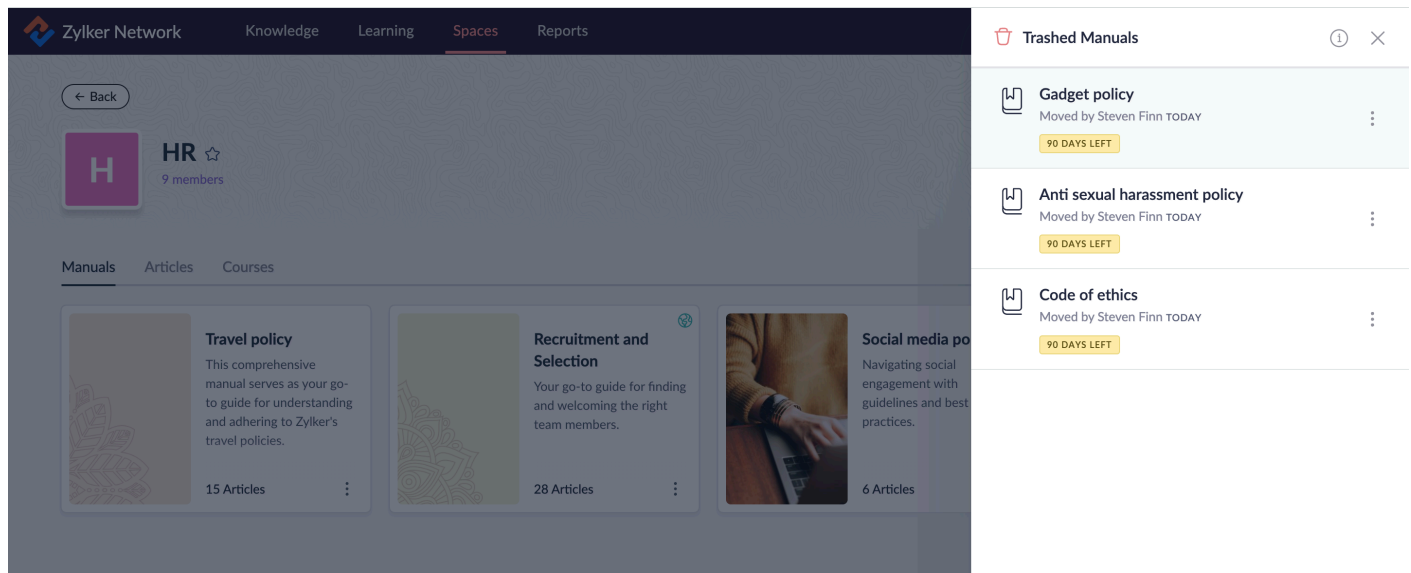
The manuals inside a space that are moved to trash will be available under Trashed Manuals within the space. The admins of the space or hub can restore or delete the manual permanently. If no action is performed, these manuals will be automatically deleted from trash after 90 days.

## To view trashed manuals:

1. Navigate to the space and click **Manage**.
2. Click **Trashed Manuals**.



3. To restore a manual, click the **More Options** icon (  ) on the manual, click **Restore**.
4. To delete a manual, click the **More Options** icon (  ) on the manual, click **Delete**.



To learn how to move a manual to trash, visit [deleting a manual](#).