Zoho Corporation

Schedule Trigger

Schedule trigger is a type of trigger that allows users to trigger a flow based on a specific time period or interval. This is useful for automating tasks that need to be performed on a regular basis, such as sending out daily reports or backing up data.

How to configure

- 1. In the *My Flows* section of Zoho RPA, click + Create, then Create flow.
- 2. Enter the flow name, and optionally a description.
- 3. Click Create.
- 4. Click **Configure** in the *Schedule trigger* box.

New Leads for CRM	\sim	SUMMARY	BUILDER	HISTORY			? ×
RPA APPS	LOGIC				Choose what triggers the flow		
	~		×			× +	
Open Application			Sched	lule	Webhook	Desktop Event	
II Click		Trigger	s a one-time or rec predefined	curring flow based on a schedule	Triggers when data is received from an app or code through a unique webhook URL	Triggers when an event occurs in your desktop. For example, when a specified process starts or stops, a	
II Set Text			CONFIG	GURE	CONFIGURE	CONFIGURE	
II Get Text							
II Set Checkbox							
Get Checkbox State							
I Select Item							
Windows General							
Web Automation							
Microsoft Excel							

- 5. Choose the frequency of your flow execution. You can schedule your flow to be triggered daily, weekly, monthly, yearly, or even just once.
- 6. Fill in the required details, including month, year, date, and time.

Convert Leads V su	Schedule Trigger > Configure	×
RPA APPS LOGIC • LVU Q Search • • • • • • • • • • • • • • • • • • •		Choose schedule type Frequency *
Windows Applications	*	Weekly ~
Open application	Schedule Triggers a one-time or recurring flow based on a	10/17/2023 14:48 - (GMT +5:30) India Standard Time (Asia/Calcutta)
Click Set text	prederined schedule	Repetition Interval*
I Get text		Schedule the flow to run on multiple agents?
Set checkbox		Yes O No
Get checkbox state		RPA VM
Select item		
Windows General V		
Web Automation		
Microsoft Excel	•	
		BACK DONE

7. To schedule your flow to run on multiple agents:

Select **Yes** to the question, Do you want to schedule to run flow on multiple agents? Choose the required RPA agents.

8. Click Done.