



Zoho Corporation

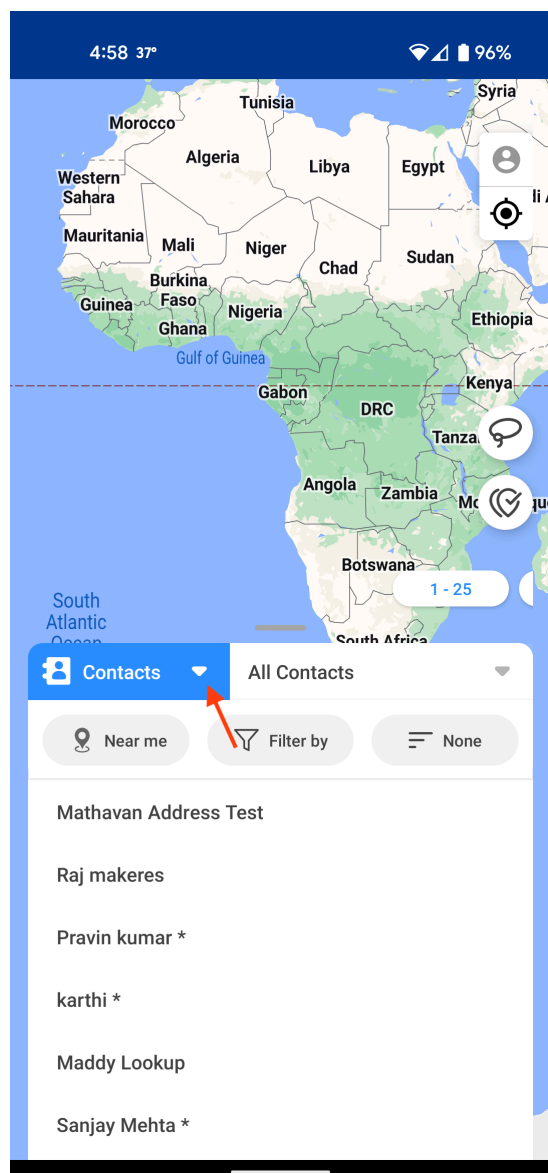
Diary - Mobile

The *Diary* module is a journal where all your and your teams' meetings and routes are stored.

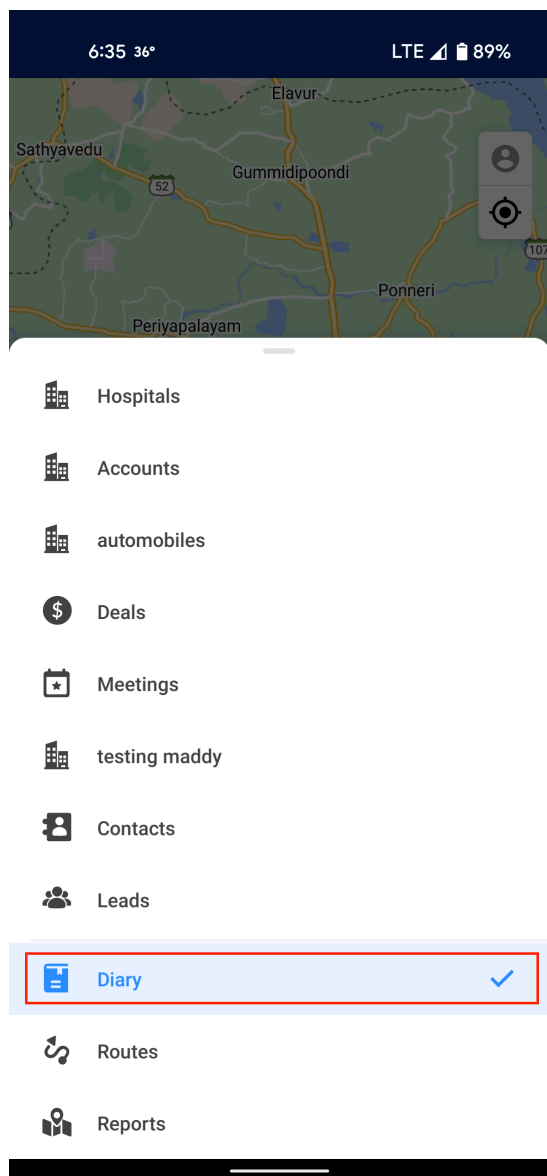
You can view upcoming meetings and routes you and your team have planned. Similarly, you can go back a month or two and view past schedules.

Viewing the Diary

1. Tap on the **Current Module** drop down. This will show you a list of the integrated Zoho CRM and RouteIQ modules.

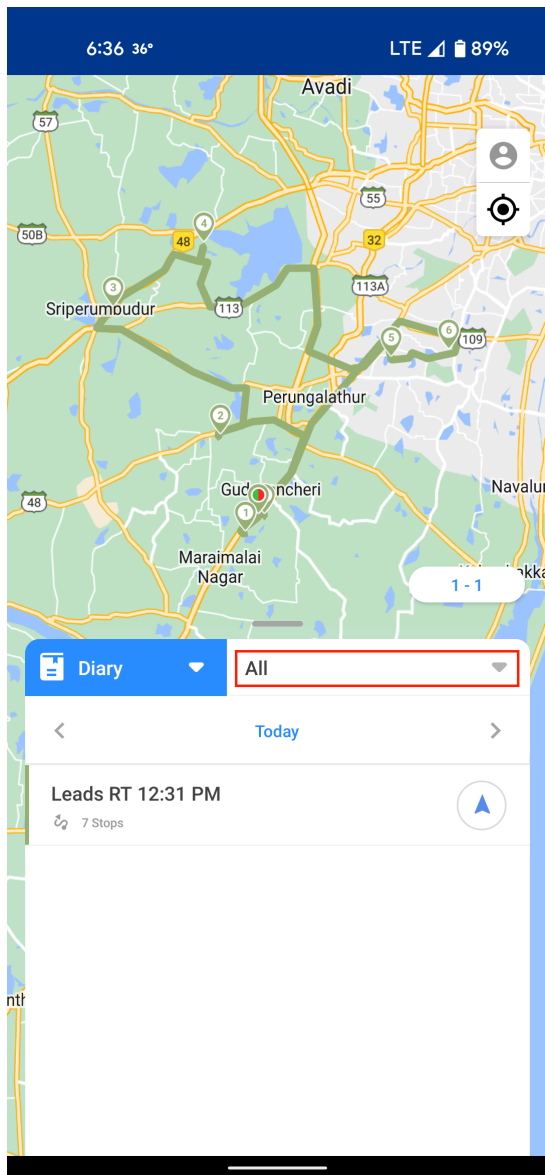


2. Tap on **Diary** to view a list of created routes and arranged meetings.



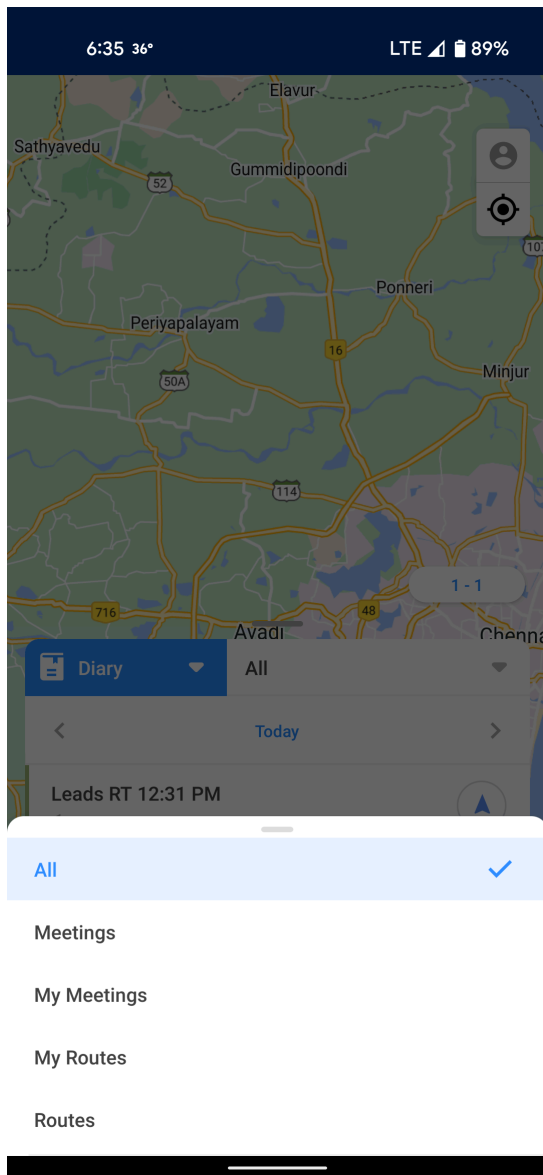
Changing RouteIQ views in the Diary module

1. Tap the on **RouteIQ** view field to view a list of RouteIQ views.



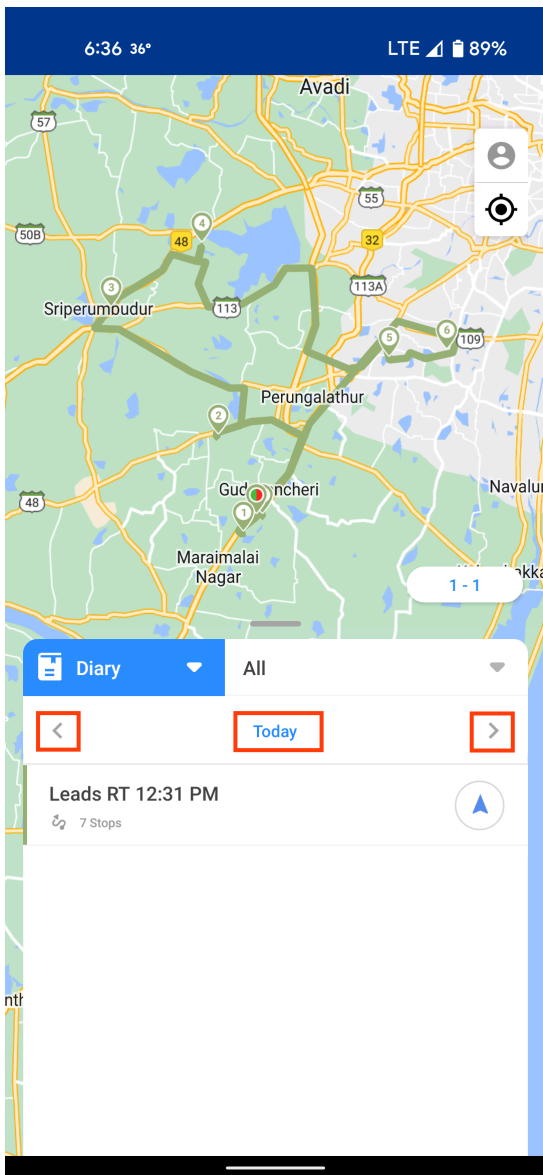
2. Tap on the required **RouteIQ** view to make it the current view.

- **All:** This lists all meetings and routes you can access.
- **Meetings:** This lists all the meeting records you can access.
- **My Meetings:** This lists only the meetings scheduled under your name.
- **My Routes:** This lists only the routes you own.
- **Routes:** This lists all the routes you can access.



Viewing schedules for a different date

1. Tap on the **left** or **right arrow** to view activities and meetings from the previous or next day.



2. Tap on the **day** to enter a specific date.

