

Clipboard

Clipboard helps you easily you gather all the prospects you want to visit from different modules and views to create a route to visit.

- 1. Select the records you want to visit in the list view or using the lasso tool.
- 2. Click add to clipboard under the more option in the list view.



https://help.zoho.com/portal/en/kb/routeiq/user-guide/web/route-planning/articles/clipboard



- 3. As you add records to the clipboard, they will appear in it.
- 4. Now, you can switch views or modules to select the next bunch of records.



- 5. Once, you have gathered all the records.
 - a. You can select the records you want to create either
 - i. Create a individual route
 - ii. Add the stops to an existing route
 - iii. Create a distributed route.

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b. You also can remove the records you don't want to create a route.

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